

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE FINANCE STAFFING AND BUILDINGS COMMITTEE
HELD ON 8th JANUARY 2018 AT 7.00PM
CHORLEY BUSINESS CENTRE, EUXTON

PRESENT: Councillor R Ormston (Chair)
Councillor C Billouin
Councillor C Bromilow
Councillor G Charlesworth
Councillor M Clifford
Councillor P Gabbott
Councillor M Mayson

IN ATTENDANCE: Mrs TD Morris (Clerk)

ACTION

18.01 SELECTION OF CHAIRMAN FOR THE MEETING

In the absence of Councillor S Fenn Councillor R Ormston chaired the meeting.

18.02 APOLOGIES

Apologies were received and accepted from Councillor S Fenn

18.03 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wild Life Trust.

18.04 TO APPROVE THE MINUTES OF THE MEETING HELD ON 10th OCTOBER 2017

It was **RESOLVED** to approve the minutes of the meeting held on 2nd November 2017 which was duly signed by the Chairman.

18.05 MATTERS ARISING

There were no matters arising.

18.06 CIL REPORT

The Clerk informed the members that the parish council had received some £38,000 in total from the Community Infrastructure Levy.

The amounts were paid in this financial year; however, they were annual instalments from the contractor as arranged with Chorley

Council. It was noted that the funds had to be ringfenced and spent during the next 5 years on permanent assets within the community.

clerk

18.07 ANNUAL REVIEW OF PRECEPT 2018/19

The members were provided with the proposed budget papers for 2018/19 and the projected bank balances at the end of the period.

The members discussed at length the various aspects of the budget and the proposal to keep the level of the precept at £22.00 on a band D property as levied in the previous year.

It was agreed to table budget proposal to the FPC meeting for ratification.

FPC

18.08 APPROVAL OF SALARY PROJECT OFFICER POST

The Chairman stated that as instructed he and the Clerk had set the salary of the new post at (£7,736.64 - £9,701.19). It was noted that the on costs would depend on the circumstances of the successful applicant.

The members approved the salary rate and noted that the advertisement had gone out to the press, job centre and to Lancashire Association of Local Councils. The closing date for the submission of applications was 31st January 2018.

18.09 CONFIDENTIAL ITEMS

No Item was deemed confidential.

18.10 DATE OF NEXT MEETING

The next meeting of the Finance Staffing and Buildings Committee is to be agreed at the next full council meeting.

FPC